

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, February 5, 2020 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, February 5, 2020 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, L. Gordon Van Vechten and Jeffrey D. Fischer. Also in attendance Police Chief, Charles M. Lohmann; Village Administrator/Clerk, Margaret O'Keefe and Village Treasurer, Patricia Mulderig. Not in attendance this evening Village Attorney, Anthony S. Guardino and Building Inspector, Robert O'Shea.

- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #149-19
RESOLVED, in his official capacity Mayor Dahlgard is hereby authorized to execute the proposal dated February 3, 2020 from Cleary Consulting for professional planning services. Payments to be made within the terms of contract and with invoices as required under Village Law §5-524 submitted monthly.
 - Tree Code & Driveway Code discussion. No action taken.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #150-19
RESOLVED, that John Zollo, Esq. and Kevin Foremen, Esq. are retained to take such steps as appropriate including commencement of an enforcement action in Supreme Court to compel compliance with the Village Code at #3 Pin Oak Lane with all such services at an hourly rate of \$250.00 per hour and with invoices as required under Village Law §5-524 submitted monthly. This resolution is retroactive December 15, 2019.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #151-19
RESOLVED, a bond resolution adopted by the Board of Trustees on October 15, 2014 and amended August 19, 2015 and further amended December 16, 2015 authorizing the issuance of serial bonds for the construction of improvements to Village Hall and the Highway Department building, and **WHEREAS**, the Certificate of Determination was executed by the Village Treasurer on February 13, 2019 **NOW THEREFORE BE IT RESOLVED**, the Village Treasurer is authorized and directed to make final payment on the Bond Anticipation Note for Village Hall and Highway Building in the amount of \$24,000.00 plus interest not to exceed \$1,000.00.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #152-19
RESOLVED, the Village Treasurer is authorized and directed to transfer \$12,000.00 (TWELVE THOUSAND DOLLARS AND NO CENTS) from the 2019/2020 budget line A1990 Contingency to A9730.6 Bond Anticipation Principal.
 - Discussion regarding Highway & Police Department vehicles. No action taken.
- It was, upon motion by Trustee Van Vechten, second by Fischer and unanimously adopted:
RESOLUTION #153-19
WHEREAS, the Board of Trustees has conflicts with several upcoming meeting dates, **BE IT RESOLVED**, to authorize and direct the Village Clerk to cancel Board of Trustees meeting/public hearing date of Wednesday, February 19, 2020, Board of Trustees work session of Wednesday, March 4, 2020, Board of Trustees meeting of Wednesday, March 18, 2020 and Board of Trustees work session of April 1, 2020 all which were to convene at 7 PM, and **BE IT FURTHER RESOLVED**, to authorize and direct the Village Clerk to notice the meeting/public hearing for Wednesday, February 26, 2020, Board of Trustees meeting for Wednesday, March 11, 2020, Board of Trustees Organizational Meeting for Wednesday, April 8, 2020 all of which are to convene at 7 PM, Village Hall, 500 North Country St. James, NY 11780 time then in effect.

- It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted:
RESOLUTION #154-19
RESOLVED, the Village Treasurer is authorized and directed to open an account with NYCLASS, 717 17th Street, Suite 1850, Denver, CO 80202, in the amount of \$250,000.00 (TWO HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS).
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #155-19
RESOLVED, the Village Treasurer is authorized and directed to transfer \$250,000.00 (TWO HUNDRED FIFTY THOUSAND DOLLARS AND NO CENTS) from TD Bank to NYCLASS, effective March 1, 2020.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel. No action was taken. It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted to move back to public session.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #156-19
RESOLVED, the Village Treasurer is authorized and directed to make the following budget modifications to the 2020/2021- increase budget line A1325.1 PERSONAL SERVICES \$211.64; increase budget line A1100.1 \$384.80; increase budget line A2401 \$596.44, yielding a net change of zero.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #157-19
RESOLVED, to amend the salary schedule of the village to reflect changes approved by resolution dated February 5, 2020, and to direct the Village Treasurer to file said scheduled in the Office of the Village Clerk.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #158-19
RESOLVED, the Board of Trustees regrestfully accepts the resignation of Acting Justice John J. Toomey for an effective date of February 4, 2020.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #159-19
RESOLVED, the Village Treasurer is authorized and directed to close Village of Head of the Harbor's TD Bank Account Justice Court #2, and transfer the balance of \$500.00 (FIVE HUNDRED DOLLARS) to Village of Head of the Harbor General Fund Checking Account.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Mayor Dahlgard and unanimously adopted, to adjourn the meeting at 9:43 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk